

Board Member Induction Policy

DSQ Standard 8 - Effective corporate governance through sound and visible management systems and practices.

Regulation 11 of the Disability Services Act 2006

Community Connection's Position

Community Connection will ensure that new Management Committee members are aware of their governance responsibilities under Legislation and funding agreements, are familiar with the Mission, Values and operation of Community Connection and are properly introduced to and included in the Management Committee.

Community Connection will ensure that Management Committee Members who take on an Executive position are aware of the responsibilities of that position.

13.1 New Management Committee Members

Induction Materials

Existing Management Committee members will meet with the new member to welcome them to the committee. At this meeting the following areas will be covered – history of Community Connection, funding arrangements and reporting requirements, operation of the service and expectations of Committee Members

New Executive Members

The Executive will ensure that new Executive Members receive a comprehensive induction into their elected role.

13.3 Reviewing Induction materials

Community Connection will ensure that all documents used in inducting Management Committee members are kept up to date by including them in the document review schedule.

13.4 Procedures

Community Connection will ensure that there are clear procedures in place to ensure that operational practice is in line with this policy and conditions as outlined in the DSQ General Service Agreement and HACC Service Agreement.